



Dear Parent/Carer,

Photography and Video in School

As you may be aware, the General Data Protection Regulations (GDPR) came into force on 25th May, 2018 which set out principles to be followed in relation to how people's personal data is processed and kept safe. The school is allowed to have access to, use and share certain information as part of its legal responsibilities, however, in some cases we must obtain additional consent.

As it is necessary to take a photograph of your child for our own records, this falls under the lawful category of GDPR but we do need to obtain your consent to take photographs and videos for the purpose of displays, promotional material (e.g. newsletters, prospectus and external publicity) and use on the school website etc. This does include the taking of images/video whilst off site on educational activities and visits and the use of your child's name in these instances too.

Furthermore, once a student reaches the age of 13, they are legally allowed to give consent themselves, so there is a process in school to ask students for their consent once that age is reached. Until that time, we are of course seeking the consent of their parent(s)/carer(s) and I would therefore ask that in consideration of the information above, you please complete and return the slip overleaf. Please note that unless this slip is returned fully completed, we have to assume that consent has NOT been given and we will exclude your child from having their photograph taken for the purposes requiring such consent.

You do, of course, have the right to withdraw consent at any time by putting your request in writing to the school. However, once consent has been given, it will remain in force until your child reaches the age of 13, when consent will be discussed with and requested from him/her or until we receive any request for change from you. Should your child leave the school before the age of 13, then the consent will remain in force for a further 2 academic years, unless withdrawn by you.

Further information with regard to how we use and share data relating to your child can be found both in the pack issued with this letter and on the school website within the document headed 'Privacy Notice for Pupils'.

Thank you for your support with this matter.

Yours faithfully,

Mrs L Hayes
School Business Manager.



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Student Name _____ Form Group _____

****Please delete the statement which does not apply to your child***

*I hereby give consent to my child (named above) to be included in both photography and video in school and on off-site educational visits and activities, for use with displays, promotional material (such as the school newsletter, prospectus, external publicity) and used publicly (for example via the school website). I accept that this consent will remain in force unless retracted by me in writing, or until it is superceded by consent given by my son/daughter as he/she reaches the age of 13.

* I hereby give consent to my child (named above) to be included in both photography and video in school subject to the following restrictions :-

Please clearly state what the restrictions are.

Signed _____ Date _____

Print Name _____ Contact telephone number _____