

Contract for Drum Lessons

Will Shaw (Drum Teacher)
wshawmusic@gmail.com
07808 220500

Dear Parent / Guardian,

The arrangements for drum lessons are set out in this contract letter, please read it carefully and then complete by signing below and sending it to me via email at wshawmusic@gmail.com or by handing in to the school office as soon as possible.

Arrangements

- *Lessons will take place weekly, I will aim to provide at least 10 lessons each term (exact number of lessons will depend on the length of each individual term).*
- *Fees are to be paid at the beginning of each term when an invoice will be issued. Payment must be made **within the first 2 weeks of receipt of the invoice.***
- *If payment has not been made 2 weeks after the issue of the invoice, I reserve the right to exclude the pupil from any further lessons until payment is received in full, including payment for lessons missed while excluded.*
- *Any lessons missed by the pupil **will be charged for** unless agreed in advance with me. Notice for missing a lesson must be communicated to me by no later than 24 hours before the start of the lesson, otherwise the lesson will be charged for.*
- *Any lessons missed due to my unavailability will be rearranged where possible or credited on the following terms invoice.*
- *If lessons are to be discontinued, **half a term's notice (or 6 weeks, whichever is the longest)** must be given in writing by the parent/guardian. If insufficient notice is given, payment will be due for those lessons not taken during the notice period.*

Pricing

15 minute lesson	-	£7.50
20 minute lesson	-	£10
30 minute lesson	-	£15

Shared lessons can be agreed where lessons will be taught on a 2:1 basis, with each pupil paying half of the lesson cost. (£5 each for 20 minutes, £7.50 each for 30 minutes)

ASSISTED BURSARIES are available through the Derbyshire Music Hub for pupils who are new to learning an instrument; pupils who have been a part of a wider opportunities programme at KS2; families facing financial hardship; pupils who are on a school's special needs register and for pupils beyond grade 5 playing in ensembles. If one of these applies to you/your child, please mark this on the form overleaf and I will process this.

PRIVACY STATEMENT

As an instrumental teacher accredited to the Derby & Derbyshire Music Partnership I process personal data relating to clients, and to those who are interested in the services I provide.

I have received GDPR training and I am committed to complying with my legal obligations in respect of data protection and privacy. I only collect the personal data I need in order to provide you with the services you have asked me to provide or tell you about. This can include your name, contact address, email addresses, telephone numbers, your child's date of birth and school. I will collect information about you when you enter into a contract with me and make enquiries about my services. I will only keep personal data for as long as is necessary to provide my services, or for as long as I reasonably need to keep the information for lawful business purposes or to comply with a statutory or other legal requirement. All information collected from you will be stored securely, on a computer with an encrypted password.

The Derby & Derbyshire Music Partnership have legitimate reason to access student names, instrument/voice, date of birth and attainment level to comply with statutory funding obligations to the Department for Education/Arts Council England. As such, the privacy policy on www.derbyshiremusicclub.org.uk applies. I may also need to share your personal data with other third parties including legal or other advisers, regulatory authorities, courts and government agencies

Agreement

This agreement is between Will Shaw (Drum Teacher) and _____ .

_____ minute _____ drum lessons will be provided as outlined overleaf to

_____ of year _____ at _____ .

I have read and accepted the conditions and understand that they can be varied only with the agreement of both parties.

Print _____

Date _____

Sign _____

Please tick here if you would like to be considered for an assisted bursary ,

on the basis of _____ .

Contact Details